



No.FD-SR-II/2-97/2019(Part)
GOVERNMENT OF THE PUNJAB
FINANCE DEPARTMENT

Dated: Lahore, the 28th September, 2023

To

1. All Administrative Secretaries to Government of the Punjab
2. The Secretary to Governor of the Punjab
3. The Secretary to Chief Minister, Punjab
4. The Military Secretary to Governor of the Punjab
5. All Commissioners in the Punjab
6. All Deputy Commissioners in the Punjab
7. All Heads of Attached Departments, Government of the Punjab
8. The Registrar, Lahore High Court, Lahore
9. All District and Sessions Judges in the Punjab
10. The Secretary, Punjab Public Service Commission, Lahore
11. The Secretary, Punjab Provincial Assembly, Lahore
12. The Director General, Civil Audit, Lahore
13. The Provincial Director, Local Fund Audit, Punjab, Lahore
14. The Chief Pilot, VIP Flight, Lahore
15. The Chief Inspector of Treasuries & Accounts, Punjab, Lahore

Subject: AMENDMENTS IN RULE-17 OF REVISED LEAVE RULE 1981
ISSUED VIDE NOTIFICATION BEARING NO.FD.SR.II/2-97/2019,
DATED 01.06.2023

I am directed to refer to this Department's Notification of even No. dated 01.06.2023 on the subject cited above and certain clarifications upon queries in this regard are notified for the convenience and guidance of all concerned as under:

Sr. No.	Questions / queries	Views / reply of Finance Department
1.	Whether a civil servant whose LPR (period) is started before 01.06.2023 required to fulfill the condition to submit his written application to the appointing authority for grant of LPR or its refusal in terms of Rule-17 of Revised Leave Rules, 1981 for granting of LPR or leave encashment of refused LPR?	A civil servant whose LPR period is started before 01.06.2023, is required to submit written application to the appointing authority under Rule-17(7) for grant of LPR for the remaining period or its refusal for granting of LPR after 01.06.2023 so that he shall be entitled to encashment of refused LPR. A civil servant whose LPR period is completed before 31.05.2023, there is no need of getting refusal by the Competent Authority for encashment of leave.

Sr. No.	Questions / queries	Views / reply of Finance Department
2.	A civil servant whose LPR (period) is started before 01.06.2023 and shall attain the age of superannuation after 01.06.2023 is entitled for encashment of leave in lieu of LPR according to previous rule or present?	A civil servant whose LPR period is started before 01.06.2023, shall be entitled to encashment of LPR according to previous rule till 31.05.2023 i.e. prior to amendment and for remaining period after 01.06.2023 he is entitled to encashment of leave in lieu of refused LPR as already mentioned at Sr. No.1.
3.	A civil servant whose LPR (period) is started before 01.06.2023 and shall attain the age of superannuation after 01.06.2023 whether he is entitled for encashment of leave in lieu of LPR on lump sum or monthly basis.	A civil servant whose LPR period started before 01.06.2023 shall be entitled to lump sum encashment of leave in lieu of LPR till 31.05.2023 and after 01.06.2023, shall be entitled to encashment of refused LPR on monthly basis.
4.	<p>i. A civil servant who has not availed option of LPR before 01.06.2023 and LPR period will start after 01.06.2023 on which rate he is entitled to encashment of leave in lieu of LPR?</p> <p>ii. Whether his request of LPR will be considered refused or otherwise?</p>	<p>i. He is entitled to encashment of leave in lieu of LPR equal to initial pay of basic pay scale.</p> <p>ii. The period involves on or after 01.06.2023, refusal of the LPR by the Appointing Authority for encashment in terms of Rule-17(7) of Revised Leave Rules, 1981 is admissible.</p>
5.	Whether a family of deceased civil servant who died while in service before the commencement of Notification dated 01.06.2023 is entitled to encashment of leave for 365 days as per previous Rule or otherwise.	Yes, the Family of deceased civil servant who died before 01.06.2023 is entitled to encashment of leave in lieu of LPR as per previous policy / rule.
6.	Can Civil Servant give his option for the grant of LPR or Leave Encashment in lieu of LPR or otherwise.	Proceed as per Rule-17(7) of Revised Leave Rules, 1981 w.e.f. 01.06.2023 vide No.FD.SR.II/2-97/2019 dated 01.06.2023.
7.	Whether the condition of application for leave prior to 03 months of retirement and refusal of LPR apply to officers who retired on or after 01.06.2023?	A civil servant proceed in the light of Rule-17(7) of Revised Leave Rules, 1981
8.	Whether the ibid Notification apply to those officers who have already been retired, in the month of May, 2023 or earlier?	The said amendment in the Revised Leave Rules, 1981 is applicable w.e.f. 01.06.2023 and does not apply to those civil servant who already retired before 01.06.2023.

9/2023

2. I am directed to state that in case of any confusion / query, further guidance may be sought from Finance Department.

o/c (KHALID MAHMOOD)
ADDL. FINANCE SECRETARY (REG.)
28/09/2023

NO.& DATE EVEN:

A copy is forwarded for information and necessary action to:-

1. The Accountant General Punjab, Lahore
2. All District Accounts Officers in the Punjab
3. The Treasury Officer, Lahore

o/c
(MUHAMMAD ILYAS ABBASI)
SECTION OFFICER (SR-II)
28/09/2023

NO.& DATE EVEN:

A copy is forwarded for information and necessary action to:-

1. Finance Secretary, Government of Sindh, Karachi
2. Finance Secretary, Government of KPK, Peshawar
3. Finance Secretary, Government of Balochistan, Quetta
4. Finance Secretary, Government of State Azad Jammu & Kashmir, Muzaffarabad
5. Finance Secretary, Government of Gilgit Baltistan, Gilgit

o/c
(MUHAMMAD ILYAS ABBASI)
SECTION OFFICER (SR-II)
28/09/2023