



GOVERNMENT OF THE PUNJAB  
SERVICES AND GENERAL ADMINISTRATION  
DEPARTMENT (REGULATIONS WING)

Dated, Lahore the 13<sup>th</sup> February, 2009

**NOTIFICATION**

No.DS(O&M)5-3/2004/Contract(MF). In partial modification of the Contract Appointment Policy — 2004 of the Government of the Punjab issued vide notification No.DS(O&M)5-3/2004/Contract(MF), dated 29.12.2004, as amended from time to time (hereinafter referred to as the "said Policy"), the Government has been pleased to make the following amendments:

**AMENDMENTS**

In the said policy:

(1) In para 3, after sub-para XIII), the following sub-para XIII-A) shall be inserted:

**"XIII-A) FINANCIAL ASSISTANCE TO THE FAMILY OF A CONTRACT EMPLOYEE WHO DIES WHILE IN SERVICE**

Financial assistance shall be provided to the family of a contract employee who dies while in service according to the following terms and conditions:

- i) Financial assistance in accordance with Finance Department's circular letter No.FD.SR.1/3-10/2004, dated 10.11.2004 in the case of death of a contract employee during his service. In case of a contract employee serving in a district, the sanction order shall be issued by the District Coordination Officer while in case of a contract employee serving at the provincial level, the Administrative Secretary shall issue the sanction order in respect of the employee.
- ii) No Financial assistance in terms of Finance Department's circular letter No.FD.SR.1/3-10/2004, dated 10.11.2004 shall be allowed to a contract employee whose appointment has been made on pay package other than the pay and allowances prescribed under the National Pay Scales.
- iii) Notwithstanding anything contained in clause ii) above, a contract employees recruited against fixed pay package which is equal to or slightly higher or lower than the National Pay Scale shall be entitled to financial assistance in terms of Finance Department's circular letter No.FD.SR.1/3-10/2004, dated 10.11.2004. In case of any ambiguity or doubt, the Administrative Secretary / District Coordination Officer may refer the matter to Finance Department for necessary advice." and

(2) in ANNEXURE-B (GUIDELINES FOR FIXING TERMS AND CONDITIONS OF CONTRACT APPOINTMENTS), after para 1, the following para 1-A shall be inserted:

- i) Financial assistance in accordance with Finance Department's circular letter No.FD.SR.1/3-10/2004, dated 10.11.2004 in the case of death of a contract employee during his service. In case of a contract employee serving in a district, the sanction order

shall be issued by the District Coordination Officer while in case of a contract employee serving at the provincial level, the Administrative Secretary shall issue the sanction order in respect of the employee.

- ii) No Financial assistance in terms of Finance Department's circular letter No.FD.SR.1/3-10/2004, dated 10.11.2004 shall be allowed to a contract employee whose appointment has been made on pay package other than the pay and allowances prescribed under the National Pay Scales.
- iii) Notwithstanding anything contained in clause ii) above, a contract employees recruited against fixed pay package which is equal to or slightly higher or lower than the National Pay Scale shall be entitled to financial assistance in terms of Finance Department's circular letter No.FD.SR.1/3-10/2004, dated 10.11.2004. In case of any ambiguity or doubt, the Administrative Secretary / District Coordination Officer may refer the matter to Finance Department for necessary advice."

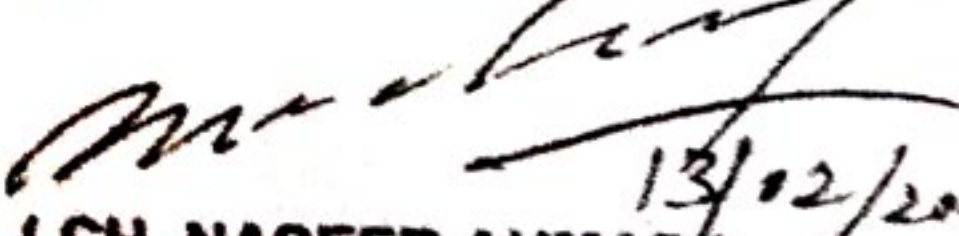
**MUHAMMAD ILYAS**  
**SECRETARY REGULATIONS**  
**S&GAD**

**No.DS(O&M)5-3/2004/Contract(MF)**

**Dated: 13.02.2009**

A copy is forwarded for information and necessary action to:

1. All Provincial Ministers, Punjab.
2. The Senior Member, Board of Revenue, Punjab.
3. The Additional Chief Secretary, Punjab.
4. The Principal Secretary to Governor, Punjab.
5. The Secretary to Chief Minister, Punjab.
6. All the Administrative Secretaries in the Punjab.
7. All Divisional Commissioners in the Punjab.
8. The Provincial Police Officer, Punjab.
9. The Registrar, Lahore High Court, Lahore.
10. All District Coordination Officers in the Punjab.
11. All Heads of Attached Departments in the Punjab.
12. All Heads of Autonomous Bodies in the Punjab.
13. The Secretary, Punjab Public Service Commission, Lahore.
14. The Secretary Ombudsman, Punjab, Lahore
15. The Registrar, Punjab Service Tribunal, Lahore.
16. The Secretary, Chief Minister's Inspection Team, Lahore.
17. The Accountant General, Punjab, Lahore.
18. All District Accounts Officers in the Punjab.
19. The Superintendent, Govt Printing Press, Punjab, Lahore for publishing this notification in official gazette and provide a copy of the same to this Department

  
**( CH. NASEER AHMAD )**  
**Additional Secretary (Management)**  
**S&GAD**