

**SUBSTITUTED WITH LETTER BEARING SAME NUMBER AND DATE**



99212848

No.FD.SR-I.9-14/2002(P)  
**GOVERNMENT OF THE PUNJAB**  
**FINANCE DEPARTMENT**

Lahore; the 31<sup>st</sup> January, 2017

From

**Hamed Yaqoob Sheikh,**  
Finance Secretary.

To

1. The Additional Chief Secretary, Punjab, Lahore.
2. The Principal Secretary to Chief Minister, Punjab.
3. The Principal Secretary to Governor, Punjab.
4. The Chairman, Chief Minister's Inspection Team, Lahore.
5. All Administrative Secretaries to Government of the Punjab.

**Subject: GRANT OF UTILITY ALLOWANCE FOR OFFICIALS WORKING IN CIVIL SECRETARIAT**

I am directed to refer to the subject cited above and to state that the Governor of the Punjab has been pleased to grant **Utility Allowance** to all the employees in BS-1 to BS-16 and the incumbents of the posts of Private Secretary (BS-17) & Superintendent (BS-17), working in Punjab Civil Secretariat and drawing pay from the payroll of Secretariat Departments **with effect from 01.02.2017** at the following rates:

<b>Sr.#</b>	<b>BPS</b>	<b>Utility Allowance (Per Month)</b>
1	01 to 08	Rs.3,000/-
2	09 to 14	Rs.4,000/-
3	15	Rs.5,000/-
4	16, Private Secretaries (BS-17) & Superintendents (BS-17)	Rs.7,000/-

2. The Utility Allowance will be paid on monthly basis alongwith salary.
3. **Utility Allowance will be admissible subject to the following conditions:**

- (i) The officers/officials of Punjab Civil Secretariat Departments, on deputation or posted by transfer outside the Secretariat including Attached Departments, field formations and Autonomous Bodies will not be entitled to this allowance.
- (ii) Secretariat employees during extra ordinary leave, study leave, long leave for 120 days or more, training abroad or under suspension will not be entitled to this allowance.
- (iii) It shall not be treated as part of emoluments for the purpose of calculation of pension/commutation and recovery of house rent.

- (iv) The employees of Governor's Secretariat/House and Chief Minister's Officer, who are already in receipt of actual reimbursement of utility bills or fixed amount on this account, will be entitled to the above facility subject to the condition that they withdraw the existing facility.



**(M. NAWAZ KHALID ARBI)**  
Additional Finance Secretary (Reg.)

**NO. & DATE EVEN:**

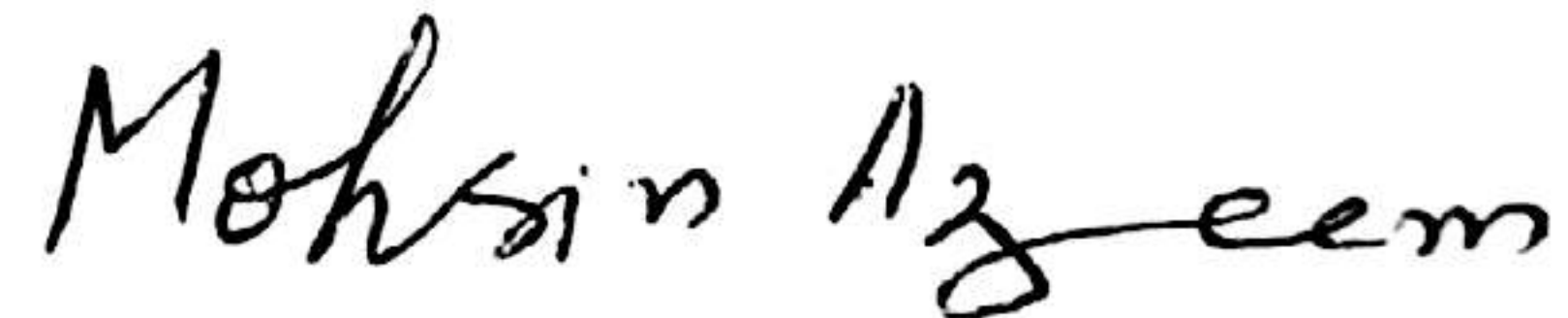
A copy is forwarded for information and necessary action to the Accountant General, Punjab, Lahore.



**( MOHSIN AZEEM )**  
Section Officer (SR-I)

**NO. & DATE EVEN:**

A copy is forwarded for information to all the Additional Secretaries/Deputy Secretaries/Section Officers, Government of the Punjab, Finance Department, Civil Secretariat, Lahore.



**( MOHSIN AZEEM )**  
Section Officer (SR-I)