

NO.FD.SR-I/9-20/2006
GOVERNMENT OF THE PUNJAB
FINANCE DEPARTMENT

Dated Lahore, the 21st November, 2014

To

- 1) The Chairman, Planning & Development Board, Punjab
- 2) All Administrative Secretaries to Government of the Punjab.
- 3) The Principal Secretary to Governor, Punjab, Lahore
- 4) The Military Secretary to Governor, Punjab, Lahore.
- 5) The Principal Secretary to Chief Minister, Punjab, Lahore.
- 6) All Divisional Commissioners in the Punjab.
- 7) All Heads of Attached Departments in the Punjab.
- 8) All District Co-ordination Officers in the Punjab.
- 9) The Secretary, Provincial Assembly, Punjab, Lahore.
- 10) The Secretary, Punjab Public Service Commission, Lahore.
- 11) The Registrar, Lahore High Court, Lahore.
- 12) All District and Sessions Judges in the Punjab.
- 13) The Secretary, TEVTA, Punjab, Lahore.
- 14) The Chief Pilot, VIP Flight, Lahore.

Subject: - PROJECT ALLOWANCE FOR PROJECTS / PROGRAMMES, POLICY UNITS / POLICY CELLS.

I am directed to refer to the subject noted above and to state that the existing policy regarding discontinuation of project allowance contained in this department's letter of even number dated 02.06.2011 has been reviewed for the purpose of rationalization and uniform application across the board.

2. In supersession of all previous policy instructions on the subject, the competent authority has been pleased to decide that the officers/officials so appointed/posted in projects/programmes through competitive process shall be entitled to the following monthly rates of project allowance in addition to their admissible salary (substantive pay + admissible allowances) under their respective pay scales with immediate effect:

Sr. No.	Basic Scale	Project Allowance (Rs.)
1.	BS-20 to BS-22	80,000/-
2.	BS-19	60,000/-
3.	BS-18	50,000/-
4.	BS-17	40,000/-
5.	BS-16	15,000/-
6.	BS-11 to BS-15	8,000/-
7.	BS-5 to BS-10	4,000/-
8.	BS-01 to BS-04	2,000/-

3 The above mentioned project allowance shall be admissible subject to the following conditions:

- a) **General conditions for appointment of Programme/Project Director:**
- i) Officers/officials so appointed/posted in different projects/programmes after selection through competitive process shall be entitled to the said project allowance in addition to their admissible salary under their respective pay scales
 - ii) Appointment of an independent Project Director is mandatory for projects/programmes costing Rs.1000.00 million and above.
 - iii) If an independent Project Director is required to be appointed for Projects/Programmes costing below Rs.1000.00 million, such cases shall be submitted for approval of PDWP by providing proper justification.
 - iv) Project Director shall be appointed for project/programme life, in any case not exceeding five years and upon expiry of his project/programme posting, he/she shall be liable to serve under Government for at least same period before jumping to next posting in project/programme.
 - v) Private Sector employees posted in Projects/programmes shall be entitled for market based salary to be standardized by the Finance Department separately.
 - vi) The higher pay packages/project allowances shall be admissible to those government servants who are posted in different projects and entities (both development and non-development) after selection through competitive process.
 - vii) The Government officers/officials assigned special duties as ex-officio under various projects/programmes may also be granted special allowance/honcraria @ 50% of the project allowance sanctioned for the same categories.
 - viii) TORs/Specific Task to be accomplished by the Project Director and other project employees shall be made part of the PC-I.




b) Qualification / Experience Requirement

- (i) The minimum educational qualification for the post of Project Director should be broad based and not less than sixteen years of education in the relevant field from HED recognized institutions. However, Administrative Departments may fix minimum qualification according to nature and requirement of the project.
- (ii) Minimum five years experience in project management implementation. Possess basic knowledge of the Project Planning and Management Processes and Procedures
- (iii) Age limit may be prescribed by the Administrative Department according to the requirement of the project.

c) Selection Committee


- (i) A Committee headed by Secretary of the Project Sponsoring Department concerned and including representative of Planning & Development (Chief Head of concerned Section), Finance and S&GA Departments (Additional Secretary concerned) shall select Programme/Project Director.
- (ii) In case of mega projects / foreign funded projects or projects financed by Federal and Provincial Government on 50:50 cost sharing basis, the Chairman P&D Board would chair the Committee with representatives of Planning, Finance and S&GA Departments (not below the rank of Additional Secretary concerned)
- (iii) In case of disagreement between members of the Committee, matter will be referred to Chairman, P&D (in case of i) and to the Chief Secretary (in case of ii) for final decision.
- (iv) Selection Committee mentioned in para (i) headed by Administrative Secretary shall also be empowered to select all other project employees.
- (v) Administrative Secretary of the concerned department may approve the appointment of Project Director on the basis of recommendations of the aforementioned Committees.



4. Terms and conditions already notified for officers/officers who fulfil the above mentioned criteria, working in the aforementioned entities shall be deemed to have been notified accordingly with immediate effect. Those who do not fulfil the above mentioned criteria shall continue to be governed under their existing terms & conditions.

5. All previous notifications / orders / procedures / guidelines on the subject including operation of Review and Rationalization Committee shall stand notified as already indicated in this department's letter No.FD/SR-1/9-20/2008 dated 20.09.2014.

6. All concerned Administrative Secretaries are requested to ensure implementation of the above mentioned instructions in letter and spirit.


(SHAFAT ALI)
DEPUTY SECRETARY (S.R.)
21.11.14

NO. & DATE EVEN

A copy is forwarded for information and necessary action to :-

1. The Accountant General Punjab, Lahore
2. The Director General, Civil Audit, Punjab, Lahore
3. The Director General, Accounts (Works), Lahore
4. The Director General, Audit (Works), Punjab, Lahore
5. The Director General, District Government Audit, Punjab, Lahore
6. All District Accounts Officers in the Punjab
7. The Treasury Officer, Lahore.


(SHAFAT ALI)
DEPUTY SECRETARY (S.R.)
21.11.14

NO. & DATE EVEN

A copy is forwarded for information and necessary action to :-

1. All Additional Secretaries to Govt. of the Punjab, Finance Department
2. All Deputy Secretaries to Govt. of the Punjab, Finance Department
3. All Section Officers, Govt. of the Punjab, Finance Department.
4. PSO to Chief Secretary, Punjab
5. PSO to Additional Chief Secretary, Punjab
6. PS to Secretary (Services), S&GAD, Punjab
7. PS to Secretary (Regulations), S&GAD, Punjab


(SHAFAT ALI)
DEPUTY SECRETARY (S.R.)
21.11.14