

**GOVERNMENT OF PUNJAB
REGULATION WING
SERVICES & GENERAL ADMINISTRATION
DEPARTMENT**

DECLARATION OF INCOME AND ASSETS
Financial Year Ending on 30th June _____

1. Name

NIC. No.

NTN. No.

2. Basic Pay Scale

 Occupation Group/ Service/Department

Present Position Held

3. Present Residential Address

Phone (R)

 Mobile

4. Income Salary (During the Financial Year) (Rs)

 Rental Income Rs.

 Agri Income Rs.

Other Sources (dividend, profit, prize money, gift, loan etc.) Rs.

 Total Rs.

5. Expenses (Approx) Rs. Utilities (Electricity Gas, Telephone etc.)

 Total Household Expenses Rs.

6. Private Foreign Traveling (Self, Spouse & Children) During F.Y. _____	Country/Countries visited _____ _____	Period of stay from ____ to ____ _____ _____	Aprox. Expenses Rs. _____ _____
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7. Children's Education Name (s) of children Education institutions Attended during F.Y. _____

8. Club Membership Name of Club (s) Membership No.

ASSETS & LIABILITIES

9. **Immovable Assets** (Agri & Non-Agri lands, House properties, Commercial & Industrial properties, open plots of all types)

	<u>Identification & nature of Asset(s)</u>	<u>Mode of acquisition/year</u>	<u>Cost of acquisition</u>
a)			
b)			
c)			
d)			
e)			
f)			
g)			
h)			
i)			
j)			
k)			
l)			
m)			

10. **Moveable Assets** (Cash in hand, Motor vehicles, Jewelry, Household items, Equipment, Business capital etc.)

	<u>Identification & nature of Asset(s)</u>	<u>Mode of acquisition/year</u>	<u>Cost of acquisition</u>
a)			
b)			
c)			
d)			
e)			
f)			
g)			
h)			
i)			
j)			
k)			
l)			
m)			
	Total		

11. **Assets held as Attorney**

	<u>Identification & nature of Asset(s)</u>	<u>Nature of Power of Attorney</u> <u>(Revocable/Irrevocable)</u>	<u>Name & Address of the Legal Owner</u>
a)			
b)			

12. Assets disposed off during the year

	<u>Identification & nature of Asset(s)</u>	<u>Date of disposal</u>	<u>Amount received as sale proceed (Rs.)</u>
a)			
b)			
c)			

13. Investments (Bounds, Shares, Certificates, deposits/Advances, loans granted etc.)

	<u>Detail of bonds held</u>	<u>Investment</u>
a)		
b)		
c)		
d)		
e)		
f)		
Total		

14. Bank Accounts (Current, Saving, Deposit A/c & F.C. A/cs)

	<u>A/c No. & Bank Branch</u>	<u>Year of Opening</u>	<u>Main source of deposits</u>	<u>Balance on (Rs.)</u>
a)				
b)				
c)				
d)				
Total				

15. **Total Assets** () **Rs.**-----

16. Liabilities (Departmental/ Bank Loan, Over drafts, Mortgages secured, private loans etc)

	<u>Outstanding liabilities (A)</u>	<u>Liabilities paid off during the year (B)</u>
a)		
b)		
c)		
d)		

(15-16 (A)) **Net worth** **Rs.**_____
 As on 30.6. _____

Net worth declared previously **Rs.**_____
 As on 30.6. _____

Signature _____
 Name _____
 Designation _____
 Name of the Organization/Deptt. _____

Place _____
 Date _____

INSTRUCTION

- 1. If the space provided in the form is found inadequate or some explanation is required, a separate page may be attached/ annexed.**
- 2. All assets should be valued at cost and in the cases of assets acquired through gift name, address of the donor and donees relationship with him is to be declared.**
- 3. Income declared at serial No. 4 must include income earned by the spouse & children as well.**
- 4. Information requested must be complete. No column should be left blank. Columns which are not applicable should be crossed.**
- 5. All assets owned by the officer & his family members (Family as defined in Rule 3 (1)(c) of conduct Rules 1966) should be declared. Assets acquired by major children dependents & others where funds have been provided by the officer are also to be declared.**
- 6. Assets owned by partly or acquire on “Hire purchase Agreement” or installment should also be declared.**
- 7. If any exact figure cannot be inserted an estimated/ approx figure may be given.**
- 8. Sale proceeds of assets disposed off during the relevant financial year must be declared under the head “other sources” (Serial No. 4).**
- 9. If there is no change in Assets over the previous year (for which the declaration has been filed) relevant columns (Serial No. 9, 10 & 11) may be marked “As before”.**
- 10. At Serial No. 11 assets held by others as attorney on behalf of declarant, his spouse or dependent children are also to be declared.**
- 11. Expenses against utilities (Serial No. 5) should include bills paid against all meters (Gas & Electricity installed on the residence) and telephone connections (including Mobile) in use of the officer, spouse & dependent children.**
- 12. Notwithstanding the applicability of other law for the time being in-force this declaration is being filed under Conduct Rule 1966 and any breach thereof (including concealment of assets or giving wrong information) is punishable under PEEDA Act 2006.**