

"SAVE TREES & PROTECT ENVIRONMENT"



File No.(R&E/PPB)1-45/2019
GOVERNMENT OF THE PUNJAB
FINANCE DEPARTMENT

Dated Lahore the, 01-10-2019

To

1. The Senior Member, Board of Revenue, Punjab, Lahore.
2. The Chairman, Planning & Development Board, Lahore.
3. All Administrative Secretaries, Government of the Punjab.

Subject: **DATE OF BIRTH OF CIVIL SERVANTS.**

I am directed to refer to the subject cited above and draw your kind attention towards Rule 21.A(3) of Punjab Civil Servants (Appointment and Condition of Services) Rules, 1974, as added vide notification No.SOR.III-1-14/75 dated 15.11.2000 and Note-2 below Rule 7.3 of Punjab Financial Rules, Volume-I, as amended vide Notification No.FD(FR)11-7/87 dated 25.11.2010, which read as under:-

"The date of birth once recorded at the time of joining government service shall be final and there-after no alteration in the date of birth of a civil servant shall be permissible".

2. It has been observed that Administrative Departments while forwarding cases for creation of post of OSD to Finance Department, often, consider Date of Birth recorded in CNIC's instead of Date of Birth recorded at the time of joining of government service.

3. Administrative Departments are advised to comply with the provisions of Rule ibid, while forwarding cases for creation of OSD posts for financial assistance of family of deceased civil servant.


01.10.2019

(SAEED QADIR BALOCH)

SECTION OFFICER (R&E/PPB)

C.C

1. All Commissioners, Government of the Punjab.
2. All Deputy Commissioners, Government of the Punjab.
3. The Additional Finance Secretary (Regulations), Govt. of the Punjab, Finance Department.
4. All Districts Accounts Officers, Government of the Punjab.
5. All Chief Executive Officer, Districts Education Authorities of the Punjab.
6. All Chief Executive Officer, Districts Health Authorities of the Punjab.
7. All Assistant Commissioners, Government of the Punjab.
8. P.S to the Secretary, Govt. of the Punjab, Finance Department.